

# Roland H. Acosta & Associates, P.A.

399 Carolina Ave., Suite 210 • Winter Park, Florida 32789  
Phone: 407-644-2531 • Facsimile: 407-628-9289  
[JLuce@AcostaAtLaw.com](mailto:JLuce@AcostaAtLaw.com) • [www.AcostaAtLaw.com](http://www.AcostaAtLaw.com)

## AUTHORIZATION TO ISSUE PAYOFF STATEMENT

FIRST MORTGAGE:	SECOND MORTGAGE/HELOC:
_____ 1 <sup>st</sup> Lender Name	_____ 2 <sup>nd</sup> Lender Name
_____ 1 <sup>st</sup> Loan/Account Number	_____ 2 <sup>nd</sup> Loan/Account Number
_____ 1 <sup>st</sup> Lender Phone Number	_____ 2 <sup>nd</sup> Lender Phone Number
_____ 1 <sup>st</sup> Lender Fax Number	_____ 2 <sup>nd</sup> Lender Fax Number

Property Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please be advised that the above-referenced loan(s) will be paid off in connection with a pending transaction affecting the aforementioned property.

I/We authorize you to furnish **Roland H. Acosta & Associates, P.A.**, a pay-off statement or demand stating the pay-off amount that will be due to you on \_\_\_\_\_. Please include the daily per diem which may become due if the closing does not occur until a later date.

“BORROWER”

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
SSN: \_\_\_\_\_  
Date: \_\_\_\_\_

“CO-BORROWER”

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
SSN: \_\_\_\_\_  
Date: \_\_\_\_\_

**Please fax Payoff Statement to:  
Roland H. Acosta & Associates, P.A.  
Attn: Jacqui Luce  
Fax: (407) 628-9289  
Phone: (407) 644-2531**